



**Minutes of the Parks Committee held In the Market Hall, The Square on
Wednesday 25th June 2025 at 6pm**

Present: Councillors: J. Hutchings, H. Parker, J. Allen, D. De ste croix,
N. Kenneally, S. Preston & J. Tadman.

In Attendance: Town Clerk (TC), Assistant to the Town Clerk (ATTC)

Absentees: **No absentees.**

1563. Apologies for absence

Councillors; D. Cole & L. Piper

1564. Declaration of Interests – To receive declarations of personal and prejudicial interests in respect of items on the agenda.

Councillor H. Parker asked that councillors declare any interests as they arise.

The Chairman suspended Standing Orders (Unanimous)

1565. Public Open Question Time – *To receive questions from the Public.*

There were no members of public present.

The Chairman resumed Standing Orders (Unanimous)

1566. Minutes of the last meeting – *To agree and sign the Minutes' of the Parks' Meeting held on 12th Feb & 21st May.*

Councillor J. Tadman proposed that the minutes of the Committee Meeting held on 12th February 2025 be signed as a true record and be agreed. This was seconded by Councillor H. Parker and approved. (Unanimous)

Councillor N. Kenneally proposed that the Minutes of the Committee Meeting held on the 21st May 2025 be signed as a true record and be agreed. This was seconded by Councillor J. Allen and approved. (3 For, 4 Abstentions, 0 Against).

1567. Matters Arising

No matters arose that were not already covered by the Agenda.

1568. Action Plan (Appendix A)

Councillors reviewed the Action List and noted that the Skateboard Park signage will be collected by the end of the week, Cllr N. Kenneally requested the Town Ranger to trim Church Lane prior to Fair Week and the quotes for benches have been received and will be reviewed later on the Agenda.

1569. To discuss and note the Parks' Income and Expenditure and Budget for the year 2025/26

The Town Clerk clarified that Cost Code 45 is for the Sun Lounge and Play Park Equipment and will need to have a virement for the remaining Sun Lounge costs. Councillors reviewed the finances and it was agreed to source the Service Level Agreement with TDC in regard to the Grass Cutting.

1570. Station Close – to discuss matters relating to Station Close.

Photo of the wall will be sent to Cllrs once received.

1571. Stanhope Park - To discuss matters relating to Stanhope Park.

The Roundabout in the Play park was jammed and the wheel for the Galleon Ship was removed. Both issues have been seen to by Damian from Academic Facilities.

1572. Skateboard Park – To discuss matters relating to the Skateboard Park including the signage.

The CCTV has been beneficial at the Skate Park.

1573. Badock and Rowland Gardens – To discuss matters relating to Badock Gardens and Rowland

Councillor H. Parker reminded councillors of the upcoming performance of Romeo & Juliet in Badock Gardens and noted that the refreshments being provided are Teas, Coffees, cake and biscuits. The Methodist Church have kindly allowed us to use their toilets for use during the play. Cllr. J. Hutchings to assist with providing a Sum-up machine to allow card purchases. Further discussions ensued.

1574. To discuss additional items such as, kitchenware, furniture and CCTV installation required for the completion of the new sunlounge with the budget to be determined after final construction.

Councillors discussed the furnishings and decided that furniture would need to be agreed once 'the use of the Sun Lounge' has been discussed and agreed to ensure the furniture and kitchenware is suitable for those purposes. For the next Parks Committee meeting to add to the Agenda 'To discuss and agree the usage of the Sun Lounge at Badock Gardens'. The committee also discussed purchasing a plaque for the Sun Lounge noting that the Sun Lounge was renovated in 2025 by Holsworthy Town Council. Cllr. J. Allen also suggested asking the Museum to do a history display at the Grand Opening.

1575. To discuss the quotes and agree the purchase of three park picnic benches for Stanhope

Councillors were provided with 9 quotes (4 Wooden & 5 Composite) regarding benches. Councillors reviewed and discussed the options. Cllr J. Hutchings noted that the previous benches in the Park were solid wood, therefore the quotes are not like for like. Further discussions ensued. Cllr. J. Hutchings noted that there are wooden benches been advertised locally and will be viewing the benches toward the end of the week, if the committee would like, he could collect 2 for the Council if suitable. Further discussions ensued. Councillors discussed investigating which company the previous picnic benches were purchased from and source a quote. Further discussions ensued.

Councillor N. Kenneally proposed that 2 wooden picnic benches are collected, if suitable and investigate quotes further if unsuitable and be agreed. This was seconded by Councillor J. Tadman and approved. (Unanimous)

1576.To discuss matters relating to the Parish Paths

Cllr. J. Tadman previously forwarded the Parish Path reports. Thank you to Jeremy for completing and forwarding these. Hopefully issues regarding signage for replacing is covered in the report.

1577.Town Clerk’s Report

Thank you, Cllr. Jane Allen for all your amazing work at Badock Gardens. They look incredible. We have published a photo of Badock Gardens flourishing. The TC also noting that during her Annual Leave, there will be no meetings until the week commencing 14th July 2025.

1578. Exchange of information

No further information was exchanged.

1579.Close

Councillor H. Parker Closed the meeting at 18:33

Signed

Dated