



Minutes of the Planning and Highways Committee Meeting held in the Market Hall, the Square, Holsworthy on Wednesday 14th January 2026 at 5:45pm

Present: Councillors: J. Allen, D. Cole, G. Mardle, H. Parker, S. Preston, L. Piper

In Attendance: Town Clerk (TC), Assistant to the Town Clerk (ATTC) & Councillor N. Kenneally.

Absentees: J. Hutchings, D. De ste Croix

- 725. To elect an interim Chair for the January 2026 Committee Meeting**
Councillor H. Parker proposed that Councillor S. Preston be nominated at the interim Chair for the January 2026 Committee Meeting and be approved. This was seconded by Councillor J. Allen and agreed. (Unanimous)
- 726. Apologies for Absence**
Councillors; J. Tadman
- 727. Declaration of interests – To receive declarations of interests in respect of items on the Agenda.**
Councillor S. Preston asked Councillors to declare any relevant interests as they arise.
- 728. Public Open Question Time – To receive questions from the Public. Each member of Public may receive up to 3 Minutes' time, the session to last no more than 15 minutes in total. Standing orders will be suspended during this session.**
No public in attendance.
- 729. Minutes of last meeting – To agree the minutes of the previous Planning & Highways Meeting held on 26th November 2025.**

Councillor H. Parker proposed that the minutes of the committee meeting held on 26th November be signed as a true record. This was seconded by Councillor D. Cole and approved. (Unanimous).
- 730. Matters Arising - To consider matters arising from the Planning and Highways minutes of 26th November 2025, not already covered by the agenda.**
Minute 708, Page 186 – Councillor J. Allen noted that planning application 1/0827/2025/FUL was approved but isn't noted on the Agenda for January 2026.
Minute 708, Page 187 – Councillor J. Allen commented that hopefully one of the vinyl banners on planning application 1/0907/2025/ADV include 1 for Holsworthy Town Council.

Councillor L. Piper entered the meeting at 17:53.

- 731. To discuss and give observations on any Planning Applications received prior to the Meeting.**

1/0906/2025/LA – Park Grove Holsworthy Devon

Construction of a sand dressed floodlit playzone, include hard standing area, sports fencing and advertising funding banners.

The Committee reviewed the planning application and noted that the application states construction of a sand dressed floodlit playzone, which the committee understand is planned to be tarmac and were in strong agreement to support the progression of this planning application.

Councillor S. Preston proposed to strongly support the application and progress with the MUGA / Playzone and be approved. This was seconded by Councillor J. Allen and agreed. (Unanimous)

- 732. To receive decisions from the District/County Council on previous applications and any other received prior to the meeting.**

1/0841/2025/FUL

Proposed rear extension

Casa Mia, 13 Park Close, Holsworthy, Devon – **Approved**

1/0816/2025/REM

Reserved matters application for Access, Appearance, Landscaping, Layout and Scale for 2no. dwellings pursuant to application 1/1040/2022/OUT

Land at Chapel Street, Holsworthy, Devon - **Refused**

1/0924/2024/REMM

Reserved matters application for landscaping for 45no. dwellings pursuant to application 1/0075/2020/OUTM

Underlane, Holsworthy – **Approved**

- 733. To discuss Highways Matters.**

The TC informed the committee that Chapel Street, Holsworthy will be closed from 9.30 until 15:30 on 24th March for hoist to cleat cable and other associated works.

Cllr L. Piper raised a Highways matter brought forward by residents, whereby a section of road by Holsworthy Golf Club is covered in potholes. A representative from Holsworthy and Stratton Agricultural Show approaches Cllr. L. Piper to ask if Holsworthy Town Council would write a letter of support to improve the quality of the road surface.

Councillor S. Preston proposed to write a letter of support to improve the quality of road surface and be approved. This was seconded by Councillor H. Parker and agreed. (Unanimous)

734. To consider submitting a pre-planning application to turn the old play area at Glebelands into Allotments

Cllr N. Kenneally briefed the committee on the allotment project and advised that the next step is to submit a pre-planning application to Planning at Torridge District Council and then organising a consultation with the residents.

Councillor S. Preston proposed that a pre-planning application is completed to turn the old play area at Glebelands into Allotments and be approved. This was seconded by Councillor D. Cole and agreed. (Unanimous)

TC to contact planning support to complete a pre-planning application. Or go on website to complete the form. NK advises contacting planning to get support. LP advise that a plan is needed for the planning. TC can use the plan NK previously sent for the pre-planning application. (he has sent one for 4 allotments and one for 8).

735. Town Clerks Report (For information only)


The TC had no additional information to report.

736. Exchange of information

Cllr L. Piper informed the committee that Andrew Coombes has drafted a letter of thanks to send to Historic Railways Estates to thank them for the work they are doing on the viaduct. Cllr L. Piper suggested HTC review the letter of support once drafted and ratify and send it at a Full Council meeting. It was noted that Cllr. L. Piper and the TC will ratify together prior to the Full Council meeting.

737. Close

Councillor S. Preston closed the meeting at 18:28

Signed 

Dated 